

## **“Community Campus”**

### **COMMUNITY CAMPUS MANAGEMENT GROUP**

#### **CONSTITUTION**

##### **1. Purpose**

The Community Campus Management Group (CCMG) is responsible for leading on the promotion, development and co-ordination of all aspects of the life and work of the campus.

The group will create the strategic direction and key strategic outcomes i.e. Vision Value Aims; Self-evaluation / Annual Report; and will meet every quarter.

##### **2. Objectives**

The objectives of the CCMG shall be:

- (a) to achieve strategic aims of the campus
- (b) to ascertain the views of the community regarding all aspects of the campus offer through engagement and consultation with regard to the interests of the campus users
- (c) to assess proposals for change both in terms of feasibility and in terms of overall impact on the campus and its users
- (d) to take such action as appears to be desirable and practicable with regards to the interests of the campus community users
- (e) to monitor and report on improvement activities from the Self-evaluation improvement plan, and in particular the impact of these on community usage of the campus

##### **3. Governance**

The Campus Leader will chair the CCMG.

The CCMG will be accountable to the Executive Director of Education and Children's Services for its impact on the running and development of the campus.

##### **4. Membership**

Membership of the CCMG will initially include:

- Campus Leader (chair)
- Campus Business Manager
- Perth and Kinross Councillors from the campus area

- Representative from:
  - Investment in Learning Team
  - Mitie
  - Live Active Leisure
  - Tayside Contracts
  - Community Learning and Development
  - Culture Perth and Kinross
  - School Management (optional - Campus Leader may nominate a DHT if required)
  - Local Community Councils

## 5. Roles and Responsibilities

Role	Responsibility
Campus Leader	<ul style="list-style-type: none"> <li>• Chair of CCMG meetings</li> <li>• Manage expectations of what can be achieved within existing resources</li> <li>• Empowered to take decisions regarding campus matters</li> <li>• Taking forward strategic development</li> <li>• Provide leadership to the staff involved in operational management of the campuses</li> <li>• Monitor key risks and issues regarding all campus matters</li> <li>• If required, escalation of matters to the Executive Director: Education and Children's Services</li> </ul>
Campus Business Manager	<ul style="list-style-type: none"> <li>• Provide information on operational matters relating to the campus</li> <li>• Offer insight into the activities involved in the running of the campus and advice regarding the feasibility and impact of any proposed changes</li> <li>• Report on the outcomes of the CCMG meetings to campus staff and provide leadership around implementation of improvement activities</li> <li>• Provide a direct link between the CCMG and the COMG (Campus Operational Management Group), which will remain the forum for discussion of operational matters and resolving operational issues.</li> </ul>
Other members	<ul style="list-style-type: none"> <li>• Ascertain the views of the community they represent with regards to the campus through engagement and consultation</li> <li>• Express and represent these views at CCMG meetings</li> </ul>

## 6. Terms of Membership

The base membership of the CCMG may be expanded as required to include stakeholders from other agencies / partners as appropriate dependent on any one meeting's specific agenda.

Group members who are unable to attend meetings are encouraged to nominate substitutes to attend in their place and fulfil their responsibilities as outlined in the table above.