



Mrs S Brown
Headteacher and Campus Leader

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Contact: KHS Office

Our ref: LC

Date: 10.11.2023

Dear Parent/Carer,

As we move towards the middle of this term, I would like to take this opportunity to emphasize the important role that regular attendance plays in your child's education and chances of success. Consistent attendance is not only vital for their academic progress but also contributes significantly to their overall development and success.

Please be reminded that, as per the school's policy, students with an attendance rate below 90% for this term may not be eligible to attend the much-anticipated Winter Ball (13 December 2023). This policy has been put in place to encourage students to recognise the value of regular attendance and the impact it has on their academic performance and future prospects.

We understand that unforeseen circumstances may occasionally arise, leading to unavoidable absences. Should your child encounter any such situations, we encourage you to reach out to us at the earliest opportunity, enabling us to provide the necessary support and guidance.

The House Pupil Support Teams will be discussing any attendance concerns with individuals in the coming weeks.

Please feel free to contact the relevant House Pupil Support Team if you have any concerns or require further clarification regarding the school's attendance policy. Your continued support and cooperation in this matter are greatly appreciated.

Kind regards,

A handwritten signature in black ink that reads 'ABaxby'.

Andrew Baxby
Depute Headteacher & S6 Year Head