



Kinross High School Parent Annual General Meeting

Tuesday 1st September 2026

19:00 – 20:30

Record of Meeting

Attendees: Jillian Shaw (KHS HT), Shoena Fryer, Brian Gibb, Michelle Gibb, Claire McLoughlin, Heather Dewar, Lucy-Anne Bryans, Chris McNay, Paul Cameron, Leo Chen, Sadie Watson, Stephen Mainwaring, Lina Marin, Simone Bett, Catriona Cairney, Tracy Barry, Jude Balfour, Claire Lorimer, Esther Blackburn, Sandy Ogilvie (SO), Laura Reid (LR), Katherine Wallace (KW), Jonathon Bryson (JB), Lisa MacDonald (LM) and Niall MacDonald (NM).

Online Attendees: Kirsten Kinnimonth, Clive Inskip, Rita Moreno-Dorta, David MacKenzie-Mills and Anita MacKenzie,

Apologies: George Reid and Christine Simmons

	Item	Outcome
1.	Welcome/ Introductions/ Apologies and Hybrid Meeting Etiquette	KW opened the meeting and welcomed attendees. KW noted thanks to William, Michael and Mrs Cairney for bringing the Barista Machine for the welcome refreshments. Apologies were noted. A reminder was given on hybrid meeting etiquette, requesting online participants use MS Teams' hand-raise or chat features for comments.
2.	Pupil Voice	Mrs Shaw introduced Chloe, Archie, Gretchin and Findlay to the Parent Council meeting and invited them to provide the pupil voice input on their experiences during their participation in the World Challenge activity. The young people described their experiences fund raising to pay for their trip; describing busking and baking as particularly effective. The pupils described a World Challenge expedition through Geberit, Eswatini and Kruger National Park, combining cultural immersion, community engagement, adventure and wildlife experiences. The expedition gave students opportunities to develop leadership, resilience and independence while contributing to communities and experiencing life in different environments. The group travelled to Geberit, where they helped build a school, before continuing to the Ezulwini Valley in Eswatini. There, they spent time living and working alongside rural communities, learning about local culture and daily life. The expedition concluded with a visit to Kruger National Park, where the pupils went on safari and experienced the park's wildlife. Overall, the trip provided a memorable opportunity for the young people to challenge

		themselves, broaden their understanding of different cultures, support local communities and gain lasting personal growth through travel. KW thanked the young people for attending the meeting to provide their insight and experiences World Challenge activity.
3.	Chair Annual Report	KW presented the Parent Council Chairperson annual report. See full report appended at the end of this document.
4.	Treasurers Annual Report on Parent Council Funds	<u>Treasurers Report</u> See Financial Statements to end June 2026 which were approved for submission to an Auditor and are appended at the end of this document. LR noted thanks to GR who has been a huge support in preparing the statements. KW and JS both thanked LR for her work in the Parent Council and wished her well as she moves to another School. £25 donation from Parent Council Administration monies authorised for the Barista fund as welcome drinks were not chargeable to individuals tonight. Discussion that our new Bank of Scotland account has annual charges of around £40/year. It has also been challenging to administer two bank accounts, so KW & LR proposed just this one bank account moving forward with combined admin and fundraising monies which would be accounted for separately. This was approved by those attending the meeting. <u>Proposal for Parent Council constitution funding update</u> A proposal to update the wording in section 11 of the Parent Council constitution was discussed; the aim of the update was to clarify the process to distribute any funds left in the Parent Council financial accounts in the unlikely event of dissolution: <i>"In the event of the dissolution of the Kinross High School Parent Council, any remaining funds, after the settlement of all outstanding liabilities, shall be transferred to Kinross High School. These funds must be used solely for projects, activities, or resources that provide additional benefit to pupils, enhancing their educational, cultural, sporting, social, or extracurricular experiences. The use of these funds shall be decided through consultation between the KHS Senior Leadership Team (SLT) and the Pupil Parliament (or an equivalent pupil representative body). These funds shall not be used to support the school's routine operational costs or statutory responsibilities. If agreement is not reached between the SLT and the Pupil Parliament, the Pupil Parliament (or equivalent body) shall have the final decision".</i> The wording was discussed and approved by those attending the meeting.
5.	Election of Parent Council Office Bearers	KW advised that the AGM is the point at which Parent Council office bearers are selected. KW asked whether anyone wished to volunteer for the role of Chairperson. No volunteers came forward, and KW confirmed that she was willing to continue in the role for one further year. KW was duly elected as Chairperson.

		KW asked whether anyone wished to volunteer for the role of Vice-Chairperson. No volunteers came forward, and JB confirmed that he was willing to continue in the role for one further year. JB was duly elected as Vice-Chairperson. KW noted that a new Treasurer was required, as LR was unable to continue in the role. A parent volunteered and was duly elected as Treasurer. Sandy Ogilvie was welcomed to the Parent Council in his new capacity as Treasurer. KW asked whether anyone wished to volunteer for the role of Secretary. No volunteers came forward, and LM and NM confirmed that they were willing to continue in the role for one further year. LM and NM were duly elected as Secretaries.
6.	Confirmation of Ordinary Membership	KW advised that the AGM is also the point that ordinary membership of the Parent Council is confirmed; any Parent or Carer can be an ordinary member and get involved. The following Parents and Carers volunteered to be ordinary members: Shoena Fryer, Claire McLoughlin, Heather Dewar, Lucy-Anne Bryans, Chris McNay, Paul Cameron, Sadie Watson, Stephen Mainwaring, Catriona Cairney, Tracy Barry, Jude Balfour, Claire Lorimer, Esther Blackburn, Kirsten Kinnimonth, Clive Inskip, Rita Moreno-Dorta, David MacKenzie-Mills, Anita MacKenzie, George Reid, Lina Marin and Christine Simmons. The 'sign in' sheet was re-circulated for PC members attending the meeting to confirm their membership and to give permission to be added to the Parent Council WhatsApp group.
7.	School Update	JS thanked PC for the support provided last year and acknowledged her positivity for the session ahead. <u>Attainment</u> JS discussed the varying qualifications the school are measured on and detailed the key messages and headline figures. A deeper analysis will be offered by Mr Struth at the next PC Meeting. <u>S4</u> 5 or more at National 5 – 59% to 75% this year 5 or more at National 4 – 86% to 97% SCQF 5@L5 64% to 90% 5@L4 – 86% to 99% <u>S5 & S6</u> 5@H 27% to 30% 3@H 45% to 54% 1@Higher 64% to 68%

		Sustained percentage of S6 leavers gaining at least 1 Level 7 qualification and 61% of S6 leavers gained 5 or more Highers. J Shaw acknowledged S6 attainment as an area of focus for this session. <u>Mobile Phones</u> JS acknowledged positive and successful launch of 'Lock in and Learn' and thanked all parents and young people for their support. Initial feedback sought from recent Middle Leaders Meeting was highly praising of our pupils and recognised positive impact in the classroom. An offer was presented for a member of the PC to co-construct a review survey to measure the impact as we move through the year. <u>Staffing</u> JS warmly welcomed Mr Ross Macleod to Kinross High who is our new Teacher of English. Mr Ryan Southern starts as Teacher of CDT on 9th September. Luca Pirata is our new rugby development officer who has now started and is working to further develop rugby pathways, in partnership with Kinross Rugby Club. Two upcoming appointments: Principal Teacher Pupil Support and Depute Headteacher post, all of which will be finalised by the end of term. J Shaw finished by outlining some opportunities where parents can get involved, including the wellbeing strategy group. Upcoming careers fair and the Parent Council focus group on 22nd September.
8.	Nomination and Discussion of Parent Council Leads	KW asked for volunteers to support several Parent Council lead roles for the year ahead. KW re-iterated that attending meetings and contributing to the 'Parent Voice' is very valuable and there is no pressure to take on extra responsibilities. However, any additional support to the Parent Council is hugely appreciated as it allows our wider impact and activities to be sustained and grow. The roles discussed were: • Additional Support Needs (ASN), • the Masterclass Programme, • Tea and Coffee Monitor, • social media and communications, • Facebook moderation and • fundraising. Rita Moreno-Dorta volunteered to continue as the ASN representative. George Reid will continue to support the Masterclass Programme, building on the excellent progress made during the previous year and Shoena Fryer has offered to support him. No volunteer came forward for the Tea and Coffee Monitor role on this occasion. Lina Morin and Heather Dewar offered to support the social media and communications role. KK volunteered to be a Facebook moderator.

		Claire McLoughlin offered to lead a 'Santa's Grotto' fundraising event – which the Interact Club are looking to do as a joint event so funds are shared between CHAS and the Parent Council. JB is supporting grant applications and advised that a SharePoint site is being set up to create a clear route for future grant applications in support of the school. No volunteer came forward to lead fundraising as a whole. Fundraising will therefore remain a live topic and discussed at a future meetings.
9.	Correspondence	One item of correspondence has been received from a Parent regarding the use of Eduspot. JS advised that she has only recently been aware of the app and will investigate its use. The recent Kinnect to parents advised parents not to use it as it is historic. A further query was raised by Parents attending the meeting around late arrival of buses which results in young people being marked as late. JS advised she will investigate but KHS has a duty of care to advise parents and carers in young people are late arriving.
9.	Any other business	Focus Group; 7-8.30pm Tuesday 22nd September. SW invited all Parents and Carers to the forthcoming Focus Group on Curriculum Review. See attached flyer. Late bus & attendance. TB raised that her young person was marked as late when it was the school bus that was running late. JS said this shouldn't be the case and that she is usually there when buses arrive and will follow up this queries. Sometimes information about buses may not have reached registration teachers, but if incorrect information is recorded it can be amended. SF raised receiving texts when young people are marked as late to School, JS advised she will investigate but KHS has a duty of care to advise parents and carers in young people are late arriving. 'Dates for your diary'. KW shared attached flyer highlighting key Parent Council dates and opportunities to get involved. This includes an invitation for 1-2 parents/ carers to attend 'Stand and Deliver' – Mrs Harrison is supporting young people to deliver short presentations and would appreciate attendees listening and asking interesting questions. Please email if you are looking to attend. Parent Council Facebook page. LM raised that some new parents asking to attend may have been rejected as they didn't answer the questions. Please re-assure parents that if they answer the questions we are keen to have more Parents and Carers of children at KHS join.
10.	Dates of Next Meetings	The next meeting will be held on Tuesday 6th of October at 19:00 at KHS ICT Suite. A link to the online meeting is available – please contact the Parent Council email account if you wish to attend via MS Teams. Kinrosshparentcouncil@gmail.com Further meeting dates: • Tuesday 17th November 2026, • Tuesday 23rd February 2027,

		• Tuesday 27th April 2027, and • Wednesday 9th of June 2027.
11.	Close	KW thanked everyone for attending the meeting either in person or online. Meeting closed.

Meeting Action List

No	Action	Owner	Due Date
1.	Discuss creation of a Parent Council board with KHS Graphic Design teacher.	Niall MacDonald	17 th November
2.			
3.			



CHAIR'S REPORT 2025-26

A year of growing confidence

Building a strong voice for parents and carers at Kinross High School

This year the Parent Council grew in confidence and impact – working closely with the school and reaching more Parents and Carers.

We developed a collaborative relationship with the Acting Head Teacher Jillian Shaw and the Senior Leadership Team: impacting the School Improvement Plan, taking part in the Mobile Phone Policy Consultation from survey to final policy, and running focus groups across all four Quality Indicators for Schools.

Meetings were well attended by parents and carers with real discussion, useful updates and inspiring pupil voice throughout. Next year our focus is simple: consolidate progress and keep up momentum in reaching parents and carers.

7

Parent Council Meetings

4

Parent Focus Groups

1

Mobile Phone Policy shaped together

£5,237

Raised through events & funding applications

• HAVING A VOICE

A real seat at the table

Actively involved in developing the **Mobile Phone Policy** – parent survey design, hosting a focus group, reviewing the data, and shaping the final policy

Attended interview panel for the **Acting Deputy Head teacher**

Explored the **Wellbeing Policy** considerations

Influenced the **School Improvement Plan** and reviewed with senior leaders

Supported **Silver Rights Respecting Schools** Inspection by attending focus group

- **INSPIRING S6**

The Masterclass programme

We worked with the school to trial a new Masterclass programme to Inspire, Inform and Stimulate our S6 pupils – bringing in parents, speakers and community members to run workshops, give talks and host ‘In Conversation with...’ sessions.

Thank you to everyone who took part. More sessions are planned for this year.

- **LISTENING & GETTING INVOLVED**

Young people, Parents & Carers, the Community

- **Pupil voice** at every Parent Council meeting – hearing directly from young people
- New **Parent Council logo** developed with ICT teacher Richard Smith
- Attended PKC **ASN network meetings**, Exam celebration for young people, opening of **Integrated Support Provision (ISP)** and P7 transition evening
- Took part in ‘**Dragon’s Den Competition**’ and ‘S1 Step up to Enterprise Day’
- Built links between the school and local groups – including the **Rotary Club**, **KLEO**, **Kinross Rugby Club** and KGV Playing Fields

- **FUNDRAISING**

Building Momentum

- Our first-ever **Auction of Promises**, alongside the **Annual Quiz** – thank you to everyone who donated a promise, from gardening & baking to dahlias & piping at events, and thank you to everyone who bid! **£1,371**
- **KLEO Farmers’ Market** – setting up/ dismantling stalls & **KLEO Festive Market** – decorating & supporting stallholders **£400**
- Grant applications – a new venture for us. Including an award from Foundation Scotland’s **Rumbling Bridge Hydro Scheme** **£1,466**

Where the money went: S3 netball trip to Orkney, uniform bank ties, Pupil Parliament, competition prizes, exam celebration refreshments, achievement ceremonies, support for pupils representing the school in sport.

- SHOUT OUT!

Thank you

To everyone who took part in Parent Council activities this year – parents, carers, staff, & community groups. It's impossible to thank everyone by name, but special thanks to:

PARENT COUNCIL

George Reid – drove the Masterclass Programme & co-ordinated Focus Groups

Laura Reid – led fundraising events & served as Treasurer

Niall & Lisa MacDonald – Secretaries, agendas, minutes & communications

Rita Moreno-Dorta – ASN lead & Network meetings

Nicola Hearden & John McGuire – facilitated Focus Groups, with George Reid

Fiona Eastop – led our involvement in the Mobile Phone Consultation

Clive Inskip – linked us with the Playing Fields & Kinross Rugby Club

Shoena Fryer, Kirsten Kinnimouth & Sadie Watson – support for events including Dragons Den Competition & Quiz

Jonathan Bryson – led our involvement with Perth & Kinross Council

KINROSS HIGH SCHOOL

Jillian Shaw & the Senior Leadership Team – Jason Bain, Stuart MacBeath, Chris Struth, Lynne Prentice and Diane Morton. For building a new relationship between the School and Parent Council, and joint working on the Focus Groups, Masterclass Programme, Quiz and Mobile Phone Consultation

To every pupil who inspired us with Pupil Voice presentations – thank you!

Katherine Wallace

Chair, Kinross High School Parent Council

1 September 2026



DATES FOR YOUR DIARY 2026 - 2027

Parent Council Meetings

7-8.30pm

Tuesday 6 October

Tuesday 17 November

Tuesday 23 February

Tuesday 27 April

Wednesday 9 June

Focus Group

"Curriculum Review"

Tuesday 22 Sept, 7-8.30pm

Careers Events

*"Whole School
Careers Evening"*

5-7.30pm Tues 10 Nov

"S3 Speed Networking"

10:50: 13:10, Tues 2nd March

Fundraising

*Can you help us to
make these happen?*

KLEO Farmers Market

Saturday 26th September

Set up 7.30-9am

Dismantle 2.30-3.30pm

KLEO Festive Market

Saturday 28 November

"Santa's Grotto"

in partnership with Young People
in the Interact Club

PC Annual Quiz

March 2026 - Date TBC

"Stand & Deliver"

1-2 people listen to young people
investigate moral issues & ask
them stimulating questions

Thursdays, 12.10-12.25

29 Oct, 5, 11, 19 & 26 Nov

Strategic Partnership Meetings

Bringing together the School, Community Groups & Agencies in the Campus

Thursdays, 2.30-3.30pm: 17 September, 26 November, 11 March, 27 May

Appendix 3 – Financial Report for Year ended 30 June 2026

Administration Account

£ £

Revenue Statement for the year ending 30 June 2026

Contribution from Perth & Kinross Council	749.00	
Bank interest	<u>10.15</u>	
Total Revenue		759.15
 2025/26: Quiz Expenses	 (232.63)	
Total Expenditure		(232.63)
Surplus for Year		<u><u>526.52</u></u>

Balance Sheet at 30 June 2024

Opening Reserves (1 July 2025)	1,330.86
Surplus for Year	<u>526.52</u>
Closing Reserves (30 June 2026)	<u><u>1,857.38</u></u>
 <i>Represented by:</i>	
Cash at Bank: 30 June 2026	2,973.58
Less o/s tfrs to Fundraising A/c	<u>(1,116.20)</u>
	<u><u>1,857.38</u></u>

Notes:

- The Admin Account is used to fund the operation of the Parent Council.
- Funds are normally provided by Perth & Kinross Council for this purpose, which for 2025/26 amounted to £749.
- The Admin Account was incorrectly used to fund contributions to the school for ties in the Uniform Bank (£250), to the Pupil Parliament (£100) and receive the funding award from Rumbling Bridge Development Trust (£1466.20). The net amount of £1,116.20 was transferred to the correct fundraising account after the end of the accounting period.
- In recent years, Office Bearers have incurred limited expense in operating the Parent Council. Consequently, the account balance has accumulated. The Chair of Parent Council (supported by the Head Teacher & Parent Council) has approached PKC to seek approval to transfer £1,100 of excess funds from the Admin to the Fundraising Account to support the work of Parent Council in continuing to enhance young peoples' experience at Kinross High School. This matter will be concluded in 2026/27. Should PKC support this initiative, the funds in the Admin Account would reduce to £757 (in line with the funding level provided by PKC to fund the operations of the Parent Council).
- Consequently, the running account balance has been normalised to a level that is consistent with the annual funding amount from PKC of c £750.

Chairman: _____

Katherine Wallace

Treasurer: _____

Laura Reid

Appendix 3 – Financial Report for Year ended 30 June 2026 Continued

Fundraising Account

£

£

Revenue Statement for the year ending 30 June 2026

General Fundraising Activities	2,066.20	
Quiz Night & Auction of Promises	1,380.56	
Bank Interest	7.21	
Total Revenue		3,453.97
Funding Awards	(2,441.28)	
Bank Charges	(44.50)	
Total Expenditure		(2,485.78)
Surplus for Year		968.19

Balance Sheet at 30 June 2026

Opening Reserves (1 July 2025)	1,372.31	
Surplus for Year	968.19	
Closing Reserves (30 June 2024)		2,340.50
<i>Represented by:</i>		
Cash at Bank (RBS): 30 June 2026	1.33	
Cash at Bank (BoS): 30 June 2026	2,569.25	
o/s Contribution to S6 Prom	(200.08)	
o/s Quiz proceeds	0.00	
o/s Auction proceeds	356.00	
o/s Tfr to School for Contribution for Sports Kit	(1,466.20)	
o/s Bank Charges	(36.00)	
o/s tfrs from Admin A/c	1,116.20	
		2,340.50

Notes:

- Parent Council operates a Fundraising Account to provide funding for initiatives that will enhance young peoples' experience at Kinross High School.
- The main fundraising activities in 2025/26 were sourced from KLEO (primarily for supporting the set up of the local Farmers' Market), the Quiz Night (including a successful 'Auction of Promises') and grant funding.
- A number of contributions have been made to the school that, while relatively modest in nature, are significant in enhancing the young people's experience at Kinross High School.
- A summary of funds raised and grants made is outlined overleaf.
- At the end of the 2025/2026 accounting period a number of transactions remained outstanding and have been since settled, reducing the available balance on the Fundraising Accounts from £2,570.58 to £2,340.50

Chairman: _____

Katherine Wallace

Treasurer: _____

Laura Reid

Appendix 3 – Financial Report for Year ended 30 June 2026 Continued

Notes: Fundraising

Funds Raised	£	£
Quiz Night		231
Auction of Promises		1,150
KLEO (Set up Farmers' Market)	400	
KLEO (S6 Prom)	200	
Rumbling Bridge Development Trust	1,466	
	<u>2,066</u>	<u>1,381</u>

Note: Rumbling Bridge Hydro Fund awarded a further £2,000 to the school, at the request of Parent Council, to fund transport costs for the S3 netball team to attend their next match in the Scottish Cup – to be played in Orkney against Kirkwall grammar!

Funding Awards	£
Pupil Parliament	100
Ties for Unifrom Bank	250
S1 Scots Poetry Competition	50
S6 Prom	200
Netball Team Travel	150
Donation to CHAS (Net proceeds from 2025 Quiz)	225
Awards Night	1,466
	<u>2,441</u>