



Kinross High School Parent Council
Kinross High School
Loch Leven Community Campus
Muir
Kinross
KY13 8FQ

**Kinross High School Parent Council
Tuesday 27th September 2022**

Attendance	Apologies
Nicola Hearnden (Vice Chair) Lorraine Holdsworth (Treasurer) Lisa O'Hare Brendan Ferrier Sharon O'Kane Nikki Castley Kirsten Morrison E Middleton P Monaghan Fiona Eastop Kirsten Kinninmonth Graham Armstrong (teacher rep) Ann Marie Neave Jennifer Thompson Susan Pirie Fiona Brand Derek Petrie Katherine Wallace Alexa Meuse Laura Paterson Morag Thomson Christina Smith Anna Goudie Euan Goudie Sarah Brown (Headteacher) Andrew Baxby (Depute Headteacher) Izzy Scott-Trimmm (Clerk)	George Cobb Graham Cox

Minutes

1. Welcome, introductions and apologies

Chair for this evening, Nicola Hearnden, welcomed everyone to the meeting and explained George was unable to make it this evening. She welcomes Izzy in her new role as Clerk and thanked Rosemary for all her hard work and wished her well in her future endeavours. Apologies were received prior to the meeting and are noted above.

2. EOGM held on 12th September

Nicola provided an overview of this meeting

- Provided an opportunity for the parent group to come together to have an open discussion re issues
- 66 people attended – its intention was to tease out common issues
- 6 main themes emerged. Communication, Leadership, Discipline, Safety, Resourcing &

- Attainment
- Theme groups established with 2 volunteers from the parent body to take forward the sub groups
- Plan is to write up terms of reference for each group (incl deliverables and outputs)

SB requested it be noted that she was disappointed the school were not involved in the parent forum discussions and also that there had been no engagement with the senior management team.

LH explained that this was a space for parent speak freely and assured SB that no individual's pupil, staff member or situation was discussed.

3. Review of previous minutes and actions arising

The minutes for August were approved - proposed by **Lady in a green cardi** and seconded by Lorraine Holdsworth

Actions arising:

No	Action	Actionee	Status
1	Send a representative from the PC to school assemblies.	Chair/Vice-Chairs	Closed - see note below
2	Email the PC to see if any parents would be interested in providing careers advice.	Rosemary Cameron	Continuing
3	Ensure that Maths tutoring is discussed at a meeting this year.	Rosemary Cameron	Closed - see note below
4	Collate common themes from facebook group and discuss with the school.	George Cobb	30/06/22
5	Add new moderators to facebook group.	Rosemary Cameron	Complete
6	Write terms of reference for facebook group.	George Cobb/Christina Smith	30/06/22
7	Publish facebook group terms of reference.	Rosemary Cameron	30/06/22
8	Invite Andrew Baxby to discuss timetabling before Spring 2023	Rosemary Cameron	31/08/22
9	Consider the feasibility of a study into timetabling problems.	George Cobb	31/08/22
10	Check whether the teacher representatives prefer zoom or campus meetings.	Rosemary Cameron	Complete
11	Book rooms on campus and renew zoom licence	Rosemary Cameron	Complete
12	Invite someone from PKC to the August Meeting	Rosemary Cameron	Complete - no-one was available
13	Raise issues re school trips and Covid rules with the school.	George Cobb	23/08/22

Action 1 – now closed

Action 2 – An email has been sent out asking parents if they would be willing to do careers talk

Action 3 – now closed

Action 4 – Picked up by EGM

Action 5 – now closed

Action 6 – Now closed

Action 7 – to be checked

Action 8 – Nicola taking forward

Action 9 – possibly taken forward by resourcing subgroup

Action 10 – now closed

- Action 11 – not renewing zoom – Nicola has booked rooms
Action 12 – Rolling forward
Action 13 – covered in HT update
Action 14 – Discussion of role of parent council to be added to the agenda of a future meeting
Action 15 – invite school captains to Nov meeting
Action 16 – From last minute (but not on action minute) SB informed us that the school had
- Checked in with the new S1's
 - S6 had enhanced availability at breaks the next day
 - Action was taken in line with the discipline procedure
 - Communication was out together but was dismissed by PKC
 - Relationship strategy relaunched at the end of that week
 - Raised at assemblies and followed up in PSE classes

NB a key point was made re subgroup contacts not yet being made available – Lorraine to action asap

4. Head Teacher's Report

SB's power point will be made available through the school's website.

An overview was given on

- Website and communication (Kinrosshigh.org.uk)
- Standard & quality
- Merit system
- Compliments & Complaints
- School Relationships policy
- Trips & excursions

Request made for Standards & Quality report to be looked at and discussed at next meeting.

5. Finance update

Parent council have 2 accounts

Main account £1759.09, grant from PKC not in yet

Blazer Account £6125.70, leave a health £4000 after blazer stock replenished, question on whether the PC might consider a payment to the school to support something we feel should benefit pupils?

7. Planning for future meetings

One date potentially needs to be changed, Nicola to check on this.

Action list needs to be reviewed.

8. AOB

1. What happens to prevent other pupils using a student's card? SB to look into this
2. PC constitution – outdated, should be looked at and discussed at a future meeting
3. Comments and compliments highlighted; one attendee shared being grateful for the extracurricular activities available at the school. PC will look at ways of feeding positives back. Suggestion of comments box at parents evening

Date of next meeting: **Tuesday 1st November**