



Kinross High School Parent Council
Kinross High School
Loch Leven Community Campus
Muir
Kinross
KY13 8FQ

**Kinross High School Parent Council
Tuesday 27th April 2021**

Attendance	Apologies
Laura Alexander (Chair) Catriona Culley (Treasurer) Sarah Brown (Head Teacher) Scott Urquhart (PT Technology) Christina Smith Heather Wilkins Vicki Wilson Gemma Toon Sheena Buchanan Kirsty Flockhart Heidi Cameron Rosemary Cameron (Clerk)	Sarah Hall

Minutes

1. Welcome, introductions and apologies

The meeting was held via Zoom with Laura as host. Apologies were received prior to the meeting as above.

2. Review of previous minutes and actions arising

The minutes for January were approved - proposed by Vicki Wilson and seconded by Christina Smith.

Actions arising:

No	Action	Actionee	Status
1	Send a representative from the PC to school assemblies.	Laura Alexander	On hold due to Covid restrictions
2	Find a way to transfer blazer money from parentpay to the PC bank account.	Gemma Toon	Continuing - see item 7 below
3	Discuss releasing funds to the school at the April meeting.	Catriona Culley	Complete - see item 8 below

3. Presentation by Scott Urquhart, PT Technology

Department Overview

Staffing

- 4 Full time staff members –Currently running at 3.8
- Over 70 years teaching experience
- Highly skilled and motivated –leaders in a number of areas, within the school and at National level
- Settled staff

Subjects on offer

- Graphic Communication from Nat5-Advanced Higher*
- Design & Manufacture from NAT5 –Higher*
- Practical woodworking at NAT5 level*
- Design Engineer Construct –Level 1 & Level 2*
- S2 Technology Electives*

Ethos

- Creative*
- Restorative*
- Solution focussed*

Clubs & Cross Curricular links

- After school study sessions*
- Design Ventura*
- Crafting club*
- Staff involvement in DofE*
- Support of the school shows*
- Awards evenings*
- Technologies Ambassadors*

Highlights

- SQA Attainment*
 - Attainment maintained (A-D) at over 93% across all subjects and levels*
 - Attainment continues to be above local and national figures*
 - Broadened the range of levels presented*
- DEC first presentation*
 - Extremely high standard of work across both levels*
 - Effort required by pupils to complete the assignment was huge*
- Further developed links with feeder Primary schools*
 - Links with KPS & MPS*

Next steps

- Further development of Digital Learning Environment*
- Maintain Staff & Pupils well being*
- Explore SQA alternatives for DEC type subject*

Covid Recovery

Making the best of things..... there are positives in every situation

- Adapting our environment*
 - Rearranged the layout of the rooms*
 - Accessed research from national bodies to help us plan adapted courses*
- August –October*
 - Keeping a sense of normality.....*
 - Enhanced cleansing of tools and PPE*
 - Adapted presentation methods*
- October -January*
 - Redesigned courses*
 - Strict physical distancing*
- January..... Still learning*
 - Live learning –Google Meet*
 - Feeding Back -Google Mote*
 - Mixture of presentation/engagement methods*

Resources

Recent investment has put us in a strong place

•Solidworks

- Industry Standard 3D modelling software
- Pupils in S4-6 can access this at home
- Access online qualifications
- Gives pupils a head start when they move onto Further or Higher Education
- PC helped fund this

•Serif Suite

- Desktop publishing package—used in Computing & BusEd
- New version has gone to a subscription service—unsure if our IT will cope with processing demands

•Promethean Screens and Monitoring Software

- Large screens allow staff to project demos
- Vayon Software (to be installed) allows staff to monitor pupil PCs remotely

4. Head Teacher's Report

Staffing

New/Returning staff this term

- Mrs Burgess PT Guidance (Wed -Fri)
- Ms Tranmer Teacher Maths
- Mrs McChonach Teacher Technology
- Mr Yeaman Teacher Chemistry

New Appointees from August

- Miss Wallace 0.6FTE Teacher Art (current probationer)
- Mrs Baxter Teacher Home Economics (previously Art teacher)

Probationers (requested)

- Mandarin and Drama

Staffing 2021-22

PKC staffing reductions (approx 4 FTE this year)

School roll capped

Changes to placing request policy has meant a reduced school roll

All this has led to a declining staff level (10 less teachers than 5 years ago) which in turn means fewer options to offer less popular subjects at National 5/Higher/Advanced Higher however there are some opportunities - free probationers and additional money for specific projects.

Lesley Caldwell will be transferring to Perth after the summer. There is less demand for music.

There was too little demand for German in S4 for the course to go ahead although it is hoped that this will change next year.

Covid

Requirement to physically distance removed however mask wearing will continue for some time.

Testing take-up has been high.

Some activities still limited e.g. only indoor non-contact activities are allowed. Singing, music and drama are still restricted. Short local trips for outdoor learning are allowed but are unlikely to happen due to insurance issues.

Pupils who were shielding can now attend school.

Self-isolation due to contact with a Covid case is a particular risk to pupils in the senior phase.

Covid mitigations are expected to continue even in level 2 and level 1 - event capacity limits, restrictions to excursions and expeditions on PKC advice and restrictions to indoor PE.

Parents are still not able to attend the campus.

ACM - Alternative Certification Model

Stage 2 April-May - evidence gathering and quality assurance

Stage 3 End of May to 25 June - Learning and teaching concluded for certification purposes. Final stages of quality assurance.

Stage 4 By 25th June - submission of quality assured provisional results.

Stage 5 Results day 10th August - appeals process (to be advised)

Stage 2/3 - a closer look

Based on demonstrated attainment

Requires assessment evidence

Classroom based assessment spread over the term

5* assessment opportunities are often chunked

Tracking reports provide formal progress report (14th May and June)

HMIe are undertaking inspection activity around ACM in PKC

Two assessment support days are being provided on 17th May and 1st June. The school will be closed for these days.

SQA to sample evidence from each school for subject specific feedback

SLT and LA quality assurance

Results Service

ACM aims to provide fair and credible results

Results day will be the 10th August

Appeal process available to ensure the demonstrated attainment has been appropriately graded

Pupils will have the ability to directly appeal and the results service will be free of charge

Consultation on the appeals process has been undertaken and the process will be advised in early May

Concern has been expressed about multiple assessments on the same day.

Parent Council

Mrs Brown gave an overview of the work of the Parent Council and encouraged people to consider becoming office bearers to replace the outgoing Chair and Treasurer, who were thanked for their contributions.

5. Fundraising

No progress can be made on fundraising at the moment due to Covid restrictions.

6. Planning

Posts to be filled at the AGM in June are

Chair

Vice-chair

Treasurer

Gemma Toon will help the transition for the new Treasurer as a signatory on the accounts.

The current Chair and Treasurer will write short job descriptions. Action Laura Alexander and

Catriona Culley. These will be circulated along with a request for nominations by the Clerk by mid-May. Action Rosemary Cameron. (Circulation to include the whole school via the school communications officer.)

Some meetings next year may need to be via Zoom. This will be funded by the PC if the new chair does not have the commercial version of Zoom.

7. Blazer Sales Update

The school has the money for 25 blazers in Parentpay and has done a stock take but this does not match the number of blazers sold. Action Gemma Toon to query this. We are due a payment from the school. New stock will be arriving soon. The school office will continue to sell blazers for us.

There is no transition this year which is generally the big sales time and the date for resuming full school uniform is not definite yet. Both these things may impact sales. It was decided to keep the price at £40 per blazer at the moment.

8. Finance Update

Blazer account - £8027.44 with an invoice of £1215.50 outstanding and about £1000 for blazers due to come into the account from Parentpay.

General account - £2083.83.

It was decided to release £3000 of funds to the school. Action Catriona Culley to give the school a cheque.

9. AOB

Date of next meeting: **Tuesday 15th June**

No	Action	Actionee	Timescale
1	Send a representative from the PC to school assemblies.	Laura Alexander	On hold
2	Find a way to transfer blazer money from parentpay to the PC bank account.	Gemma Toon	15/06/21
3	Write job descriptions for office bearer posts.	Laura Alexander and Catriona Culley	15/05/21
4	Send out request for nominations for office bearers along with the job descriptions.	Rosemary Cameron	15/05/21
5	Reconcile blazer stock take with amount in Parentpay	Gemma Toon	15/06/21
6	Give the school a cheque for £3000	Catriona Culley	15/06/21