



Kinross High School Parent Council  
 Kinross High School  
 Loch Leven Community Campus  
 Muirs  
 Kinross  
 KY13 8FQ

**Kinross High School Parent Council Ordinary Meeting  
 Tuesday 6<sup>th</sup> May 2025  
 19:15 – 20:45**

**Record of Meeting**

Attendees: Sarah Brown (Headteacher), Stuart MacBeath (Deputy Headteacher), Katherine Wallace, Jonathan Bryson, Laura Reid, Val Lockhart, Niall MacDonald, Lisa MacDonald, Esther Blackburn, Christine Simmons, Kirsten Kinninmonth, Clive Inskip, Sadie Watson and Stephen Mainwaring.

Apologies: Fiona Eastop.

	<b>Item</b>	<b>Outcome</b>
1.	<b>Welcome/ Introductions/ Apologies</b>	<p>KW welcomed everyone who attended the meeting.</p> <p>Stuart MacBeath (Deputy Headteacher) joined the meeting and advised he will stand in for Mrs Brown at the next PC meeting.</p>
2.	<b>KHS HMIE Inspection Feedback and Discussion</b>	<p>KW congratulated Mrs Brown and the wider school team for achieving such a positive inspection report.</p> <p>Mrs Brown presented a summary of the HMIE report.</p> <p>KHS was rated as follows based on Education Scotland quality indicators:</p> <ul style="list-style-type: none"> <li>- 2.3 Learning, teaching and assessment – very good.</li> <li>- 3.2 Raising attainment and achievement – good.</li> </ul> <p>Mrs Brown explained that the ratings above were an excellent outcome and that the rating for raising attainment and achievement was almost a “very good”. It was explained that Scottish school inspection results are not compared directly, rather through use of a virtual comparator, which ensures schools with the same demographic of pupils are compared. For example, KHS results are compared with schools in the most affluent areas of Scotland.</p> <p>Mr MacBeath went on to thank the parent body for supporting children and described the ongoing drive to build upon the inspection results and continue to improve performance.</p> <p>SW asked why KHS was rated “very good” for learning, teaching and assessment but “good” for raising attainment and achievement. Mr MacBeath explained that there is a time lag in teaching improvements data and that a number of teaching improvements had been made which were not fully embedded. His view was if the inspection had been carried out on data a year later, the score would have been “very good”. He gave the example of a recent improvement, explaining that lessons start consistently but end less</p>

		<p>consistently and work was needed re ending lessons effectively. There has been lots of work with staff around successful learning. Mrs Brown explained that raising attainment looks at cohorts of children and not simply school departments.</p> <p>A number of improvement areas were highlighted, for example relating to KHS being nut free. Whilst the school is nut free, the larger campus area should also be nut free. This improvement was actioned during the inspection. Another example, which was identified under the safeguarding element of the inspection, was visitor and community access to KHS. Whilst the school is secure from the public during school hours, there was a potential for anyone using the ICT suites to gain access via the library. Any members of the public using the ICT suite during school hours going forward will be accompanied by someone from KHS until a final solution can be put in place. Additionally, part time timetables while an effective practise can impact attainment and therefore the Inspectorate would like the number of pupils on part time timetables, reduced.</p> <p>Health and nutrition at KHS was recognised by the Inspectors as best in class. Learnings from KHS will be shared with other schools across Scotland to leverage the practices in place at KHS more widely to allow other children to benefit. The free fruit should be widely advertised as not all pupils were aware and this was seen as a minor area for improvement and good practise. Regarding the curriculum, PE and RMPS – this entitlement was met. The partnership with the library was strong. The Language policy is to be reviewed. Parents expressed a desire for the new parent council to work with the school.</p> <p>Mrs Brown explained that the staff at KHS had reflected on inspection report findings and advised there were no huge surprises. KHS has a strong self-evaluation process and can identify and resolve issues as they occur. The findings in the inspection report support this as findings are recorded as mainly “continue to....” rather than begin to.</p> <p>PKC will host an open meeting for broader discussion on the HMIE report and findings on 27<sup>th</sup> May (details to be communicated).</p> <p>A summary of inspection findings can be found on Education Scotlands’ website: <a href="https://education.gov.scot/inspection-and-review/find-an-inspection-report/find-an-inspection-report/details?id=3239">https://education.gov.scot/inspection-and-review/find-an-inspection-report/find-an-inspection-report/details?id=3239</a></p> <p>JB advised that the Parent Council are keen to discuss areas for further collaboration and improvement in the new school year.</p> <p>KW and JB reiterated that we, as the Parent Council, want a “broad church” representative of parents.</p>
3.	<b>KHS Update</b>	<p>Mrs Brown talked through her most recent Headteacher’s report.</p> <p>The Headteachers report aims to provide the Parent Council with regular updates on what’s happening within the school and local authority. Generally, the report focused on business and operational matters.</p> <p>The report provided information on the following areas and will be available on the KHS website in due course:</p> <ul style="list-style-type: none"> <li>- Introduction,</li> <li>- Inspection Report,</li> <li>- Intensive Support Provision – staff recruitment underway,</li> </ul>

		<ul style="list-style-type: none"> <li>- KW added that the ISP Consultation was well attended the new provision had amazing facilities and a family feel. While the Kinross Provision is not top level (it sits one level below the highest level of provision) children with the most complex needs will not attend Kinross but personal care needs will be available. KW also noted some hesitancy among parents around moving their child before the Provision becomes permanent. PKC and Councillors are aiming for permanent provision.</li> <li>EB asked around integration with the school and the ISP Principal Teacher (TBC) will work on that alongside PSE dealing with teaching equality and inclusion for KHS pupils.</li> <li>- Staffing and recruitment,</li> <li>- SQA Examinations/Trips and excursions,</li> <li>- Parent Council Engagement, and</li> <li>- Local Authority Updates.</li> </ul> <p>The Parent Council was pleased to note that a second Teacher of Business Studies was being recruited due to expansion of the topic at KHS.</p>
4.	<b>Upcoming School Meal Consultation</b>	NM advised that Mrs Cairney had reached out as she wanted to engage with the Parent Council and Parent Body on school meals. She will contact the Parent Council in the new school year.
5.	<b>Feedback on ISP Consultation and SLT Meeting</b>	<p><b><u>ISP Consultation</u></b></p> <p>Mrs Brown advised that recruitment of the ISP Principal Teacher role is in progress and that once recruited, the ISP Principal teacher will join the KHS middle management team.</p> <p>Three pupils will attend the KHS ISP in August 2025 ahead of further children joining in Q1 2026. There is the potential for up to sixteen child places once the KHS ISP is established.</p> <p><b><u>Feedback on KHS Senior Leadership Team (SLT) Meeting</u></b></p> <p>KW and JB have attended two KHS SLT meetings to date to build relationships and understand what is going on at KHS. The view from the PC co-chairs is that this is valuable.</p> <p>The following topics were discussed at the SLT meeting:</p> <ul style="list-style-type: none"> <li>- Curriculum rationale consultation. Mr Baxby will attend a future PC meeting to discuss.</li> <li>- Survey on school reports and parents evenings. Mr MacBeath advised that KHS are keen to engage on this topic and this could be an opportunity for the PC to support.</li> <li>- Parents attending school “coffee and chat” events but not PC meetings. A review of resources and ideas to improve engagement between the parent body and parent council will be undertaken.</li> <li>- LM suggested there was a different demographic of parents able to attend Coffee and Chat vs Parent Council due to childcare/working hours etc.</li> </ul>

		<p>The topic of funding for school activities was discussed. KW advised that grants could be applied for to support school activities; this was an area it was felt that the PC could support. Lynne Prentice, KHS Business Manager, will be invited to future PC meetings to discuss this topic.</p> <p>JB advised that the relationship between the PC and KHS is developing well and suggested to survey this in 12 months to determine if there were any other areas of improvement.</p>
6.	<b>Upcoming Parent Council Quiz</b>	<p>LR advised that she was working with Mr MacBeath to develop the content for the upcoming PC quiz on 17<sup>th</sup> June (details in due course).</p> <p>Mr MacBeath mentioned that the 6<sup>th</sup> Year pupils were developing a poster to publicise the event and intend to use Eventbrite as the booking system for the event. The aim is to make this a cross over community event, generating further engagement with the goal of raising funds for local charity CHAS. VL agreed she could promote the quiz in CHAS and potentially have a CHAS team present.</p> <p>The Barista machine in school is providing a real opportunity for fundraising and it has been suggested pupils in conjunction with the Home Economics Dept could bake for the quiz event and add to funds raised. KW wished to record a note of thanks to parent Elise Kirkham who helped the school apply for the funding for the barista machine.</p> <p>Mrs Brown suggested a change to Parent Council constitution to reflect the fact that if the PC folds (which is not expected), funds will be given to the school and not to charity. She felt this was the fairest outcome as school resources are used to raise the money so the school should benefit if this rare outcome should occur. It was agreed to review the proposal and action if agreed with PC office bearers.</p> <p>KW thanked Mrs Brown and Mr MacBeath for attending the meeting.</p> <p>The Parent Council wished Mrs Brown well in her new role.</p> <p>Mrs Brown and Mr MacBeath left the meeting.</p>
7.	<b>PVG Checks for Parent Councils</b>	<p>Given time constraints, this topic will be discussed at the next ordinary meeting.</p> <p>Note: PVG checks are checks that Parent or Voluntary Groups must be subject to, to remain in post and cover interactions with children.</p>
8.	<b>HT Interview Process and Interview Questions</b>	<p>The Parent Council co-chairs have been invited to take part in the KHS HT recruitment process which will take place on:</p> <ul style="list-style-type: none"> <li>- Stage 1 – 7<sup>th</sup> of May, and</li> <li>- Stage 2 – 16<sup>th</sup> of May.</li> </ul> <p>It is the intention to appoint the new KHS HT by end of May.</p>

		<p>The Parent Council co-chairs will interview the candidates in addition to PKC officials. A discussion took place on which two questions should be asked; in the interest of fairness, details of the discussion are not included in these minutes.</p> <p>CI raised that the ISP provision is an additional responsibility for the KHS HT role, which already has many aspects; this should be taken into account during HT recruitment.</p> <p>KW advised that as JB or any other PC office bearers/ordinary members could not attend the interview on 7<sup>th</sup> May that George Reid (previous KHS PC Treasurer) would be willing to support. George could be co-opted into the PC with the intention of re-joining at the next AGM in September; this was proposed by VL and seconded by EB. David Macluskey, Strategic Lead and Chief Education Officer at PKC was consulted re George attending 1<sup>st</sup> stage interviews and agreed this was a favourable solution.</p> <p>KK requested it be minuted that she disagreed with George Reid joining the interview panel but had no issue with George rejoining the Parent Council. A vote was held on George joining the interview panel with seven members for and two members against. It was approved for George to join the interview panel for 1<sup>st</sup> stage in addition to KW. JB and KW will attend 2<sup>nd</sup> stage interviews.</p>
<b>9.</b>	<b>Any other business</b>	Meeting dates for the next school year were discussed. It was agreed that the PC would chose dates and then advise the KHS HT to allow attendance.
<b>10.</b>	<b>Next Meeting</b>	<p>17<sup>th</sup> June 2025 – Quiz.</p> <p>Interim meeting may be held – TBC.</p>