



Kinross High School Parent Council  
 Kinross High School  
 Loch Leven Community Campus  
 Muirs  
 Kinross  
 KY13 8FQ

**Kinross High School Parent Council Tuesday 5th November 2019**

| <b>Attendance</b>  | <b>Apologies</b>   |
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| Sarah Brown<br>Gemma Toon<br>Laura Alexander<br>Catriona Culley<br>Rosemary Cameron<br>Lynne Prentice<br>Lauren Byrne<br>Catriona Brannen<br>Laura Smith<br>Karin Taylor<br>Vicki Wilson<br>Petra Carlisle<br>Heather Wilkins<br>Nicola Carmichael | Lynn Caldwell<br>Kath Davis<br>Richard Pinn<br>Kay Mitchell<br>Christina Smith |

**Minutes**

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| <b>1. Welcome, introductions and apologies</b>           | New parents were welcomed by Laura Alexander. Apologies are as listed above.   |
| <b>2. Review of previous minutes and actions arising</b> | <p>The September minutes were approved with no corrections. Proposed - Laura Alexander, seconded - Catriona Culley. Actions arising:</p> <ol style="list-style-type: none"> <li>1. Send rep from PC to school - continuing. Laura will go.</li> <li>2. Liaise with pupil committees on fundraising - continuing.</li> <li>3. 10k run - continuing.</li> <li>4. Email Hannah Robb re K-Factor - continuing.</li> <li>5. Transfer money from school fundraising accounts - this may have been done some years ago. Catriona Culley to check.</li> <li>6. Forward feedback on new website - continuing.</li> <li>7. Check invoice for paper cups - complete. Not the responsibility of the PC.</li> <li>8. Draft a communication re dept requests for funds - complete.</li> <li>9. Invite Languages Dept. to December meeting - complete.</li> <li>10. Put PC Constitution on the website - ongoing. Waiting for new website to go live.</li> <li>11. Email out a link to the presentations on school support - complete.</li> <li>12. Send out calling notice for Nov meeting to whole school - complete.</li> <li>13. Talk to office re contact for blazer sales - ongoing.</li> <li>14. Check for blazer sales money in the office - complete.</li> </ol> |

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| <p><b>3. History, Modern Studies and RMPS Presentation</b></p> | <p>Lauren Byrne, PT of History, Modern Studies and RMPS, gave us a presentation on the faculty. A summary in pdf format will be placed on PC page of the school website.</p> <p>SQA 'A' and 'A-C' passes were above the national average. In particular, they had the best Modern Studies results to date. Four pupils received the Triple Pin - passes in all three subjects.</p> <p>The faculty is looking forward to establishing the role of pupil 'faculty ambassadors'.</p> <p>'Focussed Fridays' are an opportunity every week for S3-S6 pupils to get advice.</p> <p>The faculty is embedding the school values (resilient, responsible, compassionate, ambitious) into its life and work. 'Words of the week' is a focus on literacy. There is also a focus on BGE (Broad General Education).</p> <p>Staff:</p> <p><b>Amanda Harrison</b><br/>Positive Relationships Collegiate<br/>Faculty Ambassador Programme</p> <p><b>Kirsten Marjoribanks</b><br/>Returned from Mat Leave Aug 19<br/>Osiris Training<br/>Pupil Participation Collegiate</p> <p><b>Laura Dow (nee Muirhead)</b><br/>Positive Relationships Collegiate<br/>Faculty Ambassador Programme</p> <p><b>Gemma MacRae</b><br/>Starters Co-Ordinator<br/>Battlefields Lead 19-20 &amp; Remembrance<br/>Learner Participation Collegiate</p> <p><b>Cheryl Spears</b><br/>Lead YPI Co-Ordinator<br/>Advanced Higher Development<br/>Learner Participation Collegiate</p> <p><b>Scott Twedde</b><br/>Literacy Collegiate<br/>S1 Residential 19-20 alongside LB</p> |
| <p><b>4. Head Teacher's Report</b></p>                         | <p>Sarah Brown talked us through the 2019 Standards and Quality report which is also available on the school website.</p> <p><a href="http://www.kinrosshighschool.org.uk/assets/2-School-Info/4-Policies/Standards-and-Quality-Reports/20191002-PKC-Standards-and-Quality-2019.pdf">http://www.kinrosshighschool.org.uk/assets/2-School-Info/4-Policies/Standards-and-Quality-Reports/20191002-PKC-Standards-and-Quality-2019.pdf</a></p> <p>A free parent session of OSIRIS, the programme some teachers have been doing, may be available in the New Year.</p> <p>PC input into the Standards and Quality report, Learning, Teaching and Assessment strand will take place at the January PC meeting.</p>   |
| <p><b>5. Merits Scheme</b></p>                                 | <p>Lauren Byrne also gave us an update on the merit or 'positive relationships' scheme. A summary in pdf format will be placed on the PC page of the school website along with a pdf of a PKC leaflet.</p> <p>The school is concentrating on Compassion from its vision, values and aims in the run-up to Christmas.</p> <p>The awarding and tracking of merits and demerits help staff see the bigger picture and patterns in pupil behaviour.</p> <p>Lauren is working on consistency across staff in the use of</p>   |

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|  | <p>merits.<br/>Pupils can get a 1-to-1 report on their merits and demerits at TSG.<br/>House teams run reports on merits/demerits which can trigger interventions.<br/>The question was raised about what happens when notification of an achievement outside school is sent to the office. There is an issue with publishing information due to GDPR however if a tweet is sent to the school, the school can retweet it as it is already in the public domain. Lauren will look into how to convert such notifications into merits if appropriate.</p>  |
| <b>6. Fundraising Update</b>                                   | <p>There may be scope at Parent's Evenings for the PC to fundraise and raise its profile. These happen after Christmas and the focus should be on S1 and S2.</p>  |
| <b>7. Blazer Sales Update</b>                                  | <p>Gemma has done a stock check and is ordering girl's blazers this year. The invoice still has to be confirmed but is expected to be around £1900 which would mean an average price of £20 per blazer, though the rest of our stock cost much more. If these lower prices are maintained the PC needs to decide next year whether to reduce the blazer price to parents further (currently £40) or use the extra money for the school curriculum charges.</p>  |
| <b>8. Finance Update</b>                                       | <p>Blazer account - £9690.10<br/>General account - £1708.09 (awaiting PKC grant)</p>  |
| <b>9. AOB</b>  | <p>There is a Parent Council Essentials Training Session being held in North Inch Community Campus on Thursday 5 December 7pm – 9pm. Please let Laura know if you would like to go.<br/>The new school website will be live on the 8th November. Please submit any feedback to Rosemary Cameron before 21st November so that she can collate it and pass to the school.<br/>A question was raised re homework diaries - action Sarah Brown to get back to parents on this.<br/>The recent Positive Destinations meeting was not well advertised or well attended. More notice needs to be given in future. Feedback on this has already been given to the organisers. Action Lynne Prentice to put the presentations on the website as they were very useful.<br/>Parents commented that the new newsletter was good.</p> |
| <b>10. Planning and working session for the Parent Council</b> | <p>The Head Cook wants to come along to a PC meeting to discuss changes to the menu. Action Laura Alexander to invite her to the March meeting.<br/>KYTHE (Kinross-shire Youth Enterprise) are coming to the December PC meeting. Action Laura Alexander to liaise with them about their presentation.</p>  |

Date of next meeting: **Monday 9th December 2019**

| <b>No</b> | <b>Action</b>  | <b>Actionee</b>      | <b>Timescale</b> |
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| 1         | Send a representative from the PC to school assemblies early this academic year.                           | Laura Alexander      | 09/12/19         |
| 2         | Liaise with Pupil Committees regarding fundraising.  | Fundraising subgroup | 09/12/19         |
| 3         | Planning for a 10k run   | John McTaggart       | 31/12/19         |
| 4         | Email Hannah Robb about reviving the K-Factor  | Laura Alexander      | 09/12/19         |
| 5         | Investigate whether money from school fundraising accounts has already been transferred to the PC account. | Catriona Culley      | 09/12/19         |
| 6         | Forward feedback on new website to Lynne Prentice.   | Rosemary Cameron     | 30/11/19         |
| 7         | Put PC constitution on the website   | Rosemary Cameron     | 30/11/19         |
| 8         | Sort out homework diaries  | Sarah Brown          | 09/12/19         |
| 9         | Invite the Head Cook to the March meeting  | Laura Alexander      | 09/12/19         |
| 10        | Liaise with KYTHE regarding the December meeting   | Laura Alexander      | 09/12/19         |